

THE UNIVERSITY OF HONG KONG

Credit Unit Statement (CUS) of Taught Programmes

Faculty / Offering Unit:	Faculty of Medicine, School of Public Health
Programme title:	Postgraduate Certificate in Healthcare Leadership and Management
Applicable student cohort(s):	Students admitted in June 2025 and thereafter

The 1.5-year part-time Postgraduate Certificate in Healthcare Leadership and Management consists of 600 student learning hours, in which 191-209 direct contact hours are allocated for the face-to-face teaching and learning activities which constructs a comprehensive healthcare talent development programme. The programme will consist of various educational interventions targeting nurses at different levels, with a focus on enhancing their leadership knowledge and capabilities. The programme will be designed to meet the needs of the healthcare system reform and the rising demand for healthcare services in Hong Kong. It consists of four types of courses which are taught using various learning modes. The total credit requirement for the programme is 30 credits. Taking reference from the norm for a 3-credit course as to embrace 60 hours of student learning activity (including both contact hours and all other forms of student learning activity), the taught courses are either 3-credit (60 learning hours), 6-credit (120 learning hours) or 9-credit (180 learning hours). All courses have 100% coursework assessment.

There are four categories of courses in this programme, as outlined below:

1. Overseas Leadership Training Course (9 credits)

This course aims to provide students with the opportunities to engage their specific focuses and needs of their corresponding nursing roles in destination countries. It consists of a one-week intensive overseas immersive learning and follow-up online lectures and consultations with mentors in partnering institutions. Students have to attend lectures, workshops, visits, online seminars, online mentoring sessions and other teaching and learning activities. The direct contact hours are 70 hours in total, whereas the total student learning hours is 180, following the University's norm on teaching and learning hours (including both contact hours and all other forms of student learning). The overseas training activities are research knowledges lectures, leadership related workshops, health care management forums and research development demonstration. Assessment is completely by continuous assessment, consist of group video presentation, group writing, online open-book quizzes, class participation and individual reflection papers. The number of words for written output is normally no more than 4,000 words.

2. Local Leadership Training Courses (3 or 6 credits)

This type of courses aims to build up traits of leaders by transforming the students from the lens of management to the lens of leaders, as well as facilitate students in using their impacts in the roles of leaders to create mega-changes in the healthcare systems, policy and institution management through various innovative and interdisciplinary approaches. Depending on the track, students will be attending the corresponding sets of local leadership training courses, in which these courses are mutually exclusive with the courses in another track. Students will be required to complete a project on changing or enhancing current healthcare practices in a clinical or community setting. Students will engage in seminar, research conferences, workshop-type learning activities. Assessment methods normally

include online open-book quizzes, individual written assignments (e.g., essays or reports, reflective essays, learning contract), group assignments (oral presentation / written report), knowledge dissemination portfolio and class presentations. The total number of student learning hours in each 3-credit course is 60, in which the direct contact hours is 20 (for HCLM7502) or 22 (for HCLM7201 and HCLM7503). In each 6-credit course, the total number of student learning hours is 120, in which 33 hours is the direct contact hours. The number of words for written output is normally no more than 1,500 words for each 3-credit course and no more than 3,000 words for each 6-credit course.

3. Evidence-Based Implementation Project Capstone Course (9 credits)

The capstone project course aims at providing students with an opportunity to participate in an Evidence-based Implementation Science Project under the guidance and supervision of the HKU Team. Through active engagement in this applied project, candidates will engage in project-based learning, focusing on several key areas. They will develop skills in conducting systematic literature reviews and writing project proposals, enabling them to effectively gather and synthesize relevant research evidence. Students will also gain expertise in evidence translation and implementation strategies, learning how to effectively apply research findings into real-world healthcare settings. The student direct contact hours are 36 in total. The total number of student learning hours is 180 hours and assessment of this course include project proposal, project milestone checkpoint instruments, a oral presentation and submission of 5000-8000 words dissertation .

4. Elective course (3 per course, 3 credits in total)

These courses focus on content and taught mainly by lectures and tutorials supplemented by class discussion. The contact hours, student learning activities, and output requirements for each course will vary by instructor and learning models employed. Each 3-credit course uses 60hours of student learning activity as the norm (including both contact hours and all other forms of student learning). Learning activities include the following: lectures, individual consultations, case studies, class discussion, individual assignments and group projects. The student direct contact hours are 30 for each course except 39 for CMED7300. Assessment is by a combination of continuous assessment. Continuous assessment tasks include written assignments such as 1000-word individual case analysis essay, reflective exercises and group projects, and oral presentation or multimedia projects. Class participation and tutorial exercise is also an important aspect of assessment.